





8.2 Walk Farm Woods Car Park Update – Council Officers are still waiting for the tree survey to come back, the planning officer is looking at alternative providers for quotes to be obtained. **Update, noted.**

8.3 Harry Higgins Play Space – The play inspector volunteer at Harry Higgins has notified the Council Officers that there is no safety belt on the inclusive swing seat. The belt is not fixed to the seat and had been previously removed and subsequently lost. The cost for a replacement is £132.00 but the manufacturer has confirmed that it cannot not be fixed in place. Councillors suggested replacing the seat with one that has a fixed belt.

**Decision R2026/01d** Council Officers to contact Wicksteed to see if there is an option for a replacement seat with a fixed belt. **Agreed.**

8.4 Disabled Parking in the Community Hall Car Park – A member of the community has asked us to consider having more disabled parking bays at the front of the car park. She is finding it difficult to park due to limited availability during events as they are always taken up. The front area of the car park is usually full too, which only leaves the option of parking further back.

**Decision R2026/01e** The Councillors agreed there are not enough spaces and Council Officers are to check the budget and obtain quotes for more spaces between the existing disabled parking spaces. **Agreed.**

## 9. Projects & Proposals

9.1 Nature for us all at the Recreation ground – Miss Burrows provided a verbal update on the Nature for us all project. Charlie Zachs from The Wildlife Trust is going to be creating some insect homes to add to the site during her half term activities. **Update, noted.**

9.2 Pedestrian access to the Recreation ground – Councillors were provided with papers from the Planning Officer and Joshua White from Suffolk Highways Community Liaison Engineer, detailing how we should proceed. It was noted that no hedge cutting can take place between March and August due to bird nesting season. Council Officers are to check the boundary hedge status, utilities and update. **Update. noted.**

9.3 Repurposing of the Pétanque Piste – Councillors were provided with three quotes and designs for the Muga. The preferred option was the least expensive from Proludic at £33,926.80 + VAT. They were also provided with an email from Cllr Mulchay confirming any money granted from this year's locality budget can be carried forward to the next financial year. The councillors were also given an email from a member of the community requesting the popular Pickle Ball Markings on the new MUGA surface and some lighting. Cllr Geeson suggested solar lights could be an option for this.

**Decision R2026/01f** to use the lower quote for the Muga from Proludic in the sum of £33,926.80 + VAT, for funding. Officers to confirm locality funding from County Councillor Mulcahy, potentially reducing funding input from the Parish Council. Officers to then seek 50:50 funding from East Suffolk Council District Play CIL and other funding sources - **Agreed.**

**Decision R1026/01g** Recreation Ground Steering Group to meet to discuss potential of Pickle Ball Markings on the MUGA surface and solar lighting - **Agreed**

9.4 QR Codes for litter bins – Councillors were updated regarding The Litter Action Plan Working Group meeting with East Suffolk Council regarding the QR code initiative. East Suffolk Council has been provided with the Parish Council logo for design purposes and will supply sample images in due course. A small financial contribution of up to £50 has been approved to support printing costs.

It should be noted that some of our volunteers have kindly offered to help with the application of QR code stickers to litter bins if required. Cllr Geeson suggested stickers could be handed out at a Neighbourhood watch meeting. **Update, noted.**

## ITEMS FOR CONSIDERATION

### 10. Items for consideration

10.1 Updated SID Risk Assessment – **Decision R2026/01h** Councillors are happy with the updated SID Risk assessment. **Agreed.**

10.2 Land Maintenance Contract Timetable for review update – Work will begin in the office before the end of this month. Cllr Burrows & Cllr Baker suggested contacting the Church Warden and Village Hall committee to see if they are satisfied with the current arrangements and if any changes are needed. Cllrs Baker and Burrows to be provided with copies of the current contract and any updates to check through. **Update, noted.**

### 11. Trees

11.1 Tree Warden Report - Miss Burrows and Mrs Burrows gave a verbal update. **Update, noted.**

11.2 Martlesham Parish Council updated Memorial/Commemorative Tree & Seat Policy tree Policy – The Committee were happy with the updated policy and recommend it to The Parish Council.  
**Decision R2026/01i** Recommend updated policy to The Parish Council. **Agreed.**

11.3 Lift the crown of trees at Community Hall entrance – Councillors were provided with a quote from Gadd Brothers and Eastwood Tree Services. Gadd Brothers visited the site to gauge what was required to provide a quote. Eastwood provided a quote to visit the site only. It was agreed that three comparable quotes were needed before it is decided who would carry out the works for making the exit out the car park safe.

**Decision R2026/01j** three comparable quotes are required to carry out work to the trees adjacent to the entrance of the Community Centre carpark to reduce the three Health & Safety Risks that have been identified - **Agreed.**

### 12. Items for noting

12.1 Any items for noting? - **None**

### 13. Working Groups

13.1 Recreation Ground & Kronji's Piece Steering Group update – Meeting to be arranged. **Noted**

13.2 Greenways Project – James will be working on the common on Saturday 17th January with his winter volunteer bash. They will be working to the East of the Community Centre, re-cutting gorse from the last few years and hopefully having a bon fire if the wind and weather conditions permit. **Update, Noted.**

13.3 Update from the working group of the Litter Action Plan – See item 9.4 regarding the QR Codes.  
**Update, noted.**

13.4 Martlesham Climate Action – Councillors were provided with an update from the climate action group regarding running heat pumps. **Update, noted.**

13.5 Biodiversity Working Group – Councillors were informed the biodiversity working group are holding a meeting on Friday – an update will follow for the next meeting. **Update, noted.**

**14. Social media and newsletter items (February/March)**

14.1 QR Code project to be included once rolled out.

14.2 Neighbourhood Watch

9.05pm – Cllr H Davey left the meeting.

**16. Items for consideration at the next R&AC meeting**

16.1 Harry Higgins – Inclusive Swing Seat Safety Belt.

16.2 Community Hall – Lifting the crown of the trees.

16.3 QR Code project updates to be added to future R&AC meetings

This meeting ended at: 9:10pm.

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Chairman, 4<sup>th</sup> February 2026

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